

**Minutes of the Little Coxwell Parish Council Annual Meeting
Held in Little Coxwell Village Hall on Monday 2nd September 2024**

1. Present: G Yarwood (Chairman), Dave New, N J Mattingley, A Whiteford (Councillors), C Weston (Clerk), Cllr Viral Patel (VWHDC), Cllr Bethia Thomas (OCC), A Benford (PPW)
2. Apologies for absence were received from Fra Woodd, Cllr Katherine Foxhall(VWHDC)
3. Declarations of interest. None
4. The minutes of the meeting held on Monday 3rd June 2024 were approved.
5. Matters arising from the minutes of the last meeting.

5.1. Replacement Village Map at entrance. This has been installed near the entrance to the village, however there is a concern that it is not obvious and delivery drivers would not see it. There was reluctance to add a large header to the map as there are already several signs in that location. It was decided to place a second map in the village notice board beside The Eagle. Action Carried Forward.

Action: Glen

5.2. Gate onto A420 from closed road. We understand the gate was ordered by Mark Francis in January 2024, but we are still awaiting a timescale for installation from OCC. (Post Meeting Note – this is scheduled for 14th October)

5.3. Jubilee Tree Plaques. Glen to ask Irene/Lizzie for advice on moving or replacing the white roses planted for Queen Elizabeth diamond Jubilee in 2012. Action Carried Forward.

Action: Glen

5.4. Marquee. Caroline confirmed that Clare has ordered the Marquee and is awaiting delivery. Bethia confirmed the funds for the Marquee have been provided.

5.5. Holiday Barns Disruption. The Parish Council is not aware of any recent noise issues. It appears recent renters have been family groups.

6. County & District Councillors reports.

Viral and Katherine are finalising their report which will be issued tomorrow. Key items, not covered elsewhere in these minutes are

- The Afghan relocation scheme is complex with about 80 houses involved in the Ward.
- There is a new Head of Legal and Democratic in VWHDC which is very welcome news.
- The National Trust who own much Buscot and Coleshill are actively looking at addressing the flooding issues in the villages
- The Ward boundary changes are going to Committee on 4th September. The proposal means Little Coxwell moves into Faringdon Ward but Fernham and Longcot remain in Shrivenham/Watchfield. The changes would take place after the next election in about 3 years time.

Bethia – OCC items are mainly Wicklesham Quarry and Roads which are covered elsewhere.

6.1. Roads. The consultation period for the 50mph speed reduction on the A420 is now closed. The PC did not submit comments as they are in support of the change. If

there are objections to the change such that it goes into a review the PC will write a letter of support.

7. Highways Engagement Team Meeting.

A meeting was held in Little Coxwell on 2nd September with Chris from the Highways Engagement Team. Attendees were, Bethia, Glen, Dave Nick and Andy. Items discussed:

- Extension of No Overtaking zone from junction towards Park Road roundabout. Bethia to follow up.

Action: Bethia

- Speed detector sign. Chris to send a link re purchase of a speed detection sign to highlight speeds in excess of 20mph on entry to the village. Cost is expected to be around £2,500 plus installation?

Action: Chris to forward link

- Discussed the ditch clearance on the A420 to Swindon to improve visibility. Chris will book this in to be investigated first and then cleared to a low level for about 150m to ensure good visibility.

Action: Chris

- Discussed tidying up the footpaths but this wasn't Chris's domain

8. Planning

8.1. Completed

8.1.1.P24/V0611/S73 Holiday Let Barns Retrospective Planning for Parking
APPROVED

8.2. The following applications are still in progress:

8.2.1.P24/V1818/HH – Garth Cottage lean to, extension, garage – no objections

8.2.2.P24/V1434/HH – Gorse House 3 bay garage – no objections

8.2.3.P24/V1332/FUL – Holiday Let Barns revised entrance – no objections

8.2.4.**MW.0151/23 Wicklesham Quarry.** The restoration period is over so the land is now considered farmland rather than quarry however the existing application will still be considered by the County Council. If the officers refuse the application then any future application would be considered by VWHDC. If the officers approve the application Bethia will ask for it to be taken to Committee. The next Committee is scheduled for 14th October however an updated transport report is outstanding so any review is unlikely to meet the October date.

9. Finance

9.1. Account Status. The Actual vs Budget YTD detail was distributed in advance of the meeting. Total bank balance stands at £9,315. Note: £2,500 reserved for the Playing Field costs.

- Income since last meeting- None
- Expenditure since last meeting - £203.63 excl VAT
 - ◆ Wix website hosting £203.63 – Note this is for a 3 year period saving in excess of £100
- Income due before next meeting – £650 Precept
- The following expenditure is expected before next meeting (excl VAT):
 - ◆ Annual CCTV Maintenance £114
 - ◆ Matting for West Green £tbd

All known and estimated costs above are approved.

10. Annual Reviews

10.1. Risk Assessment. No new risks have been identified. The risk assessment was agreed appropriate for the coming year.

10.2. Financial Procedures. The procedures were agreed as appropriate for the coming year.

10.3. Standing Orders. The Standing Orders were agreed as appropriate for the coming year.

11. Playing Field

VWHDC legal team have submitted a request to the Ministry for Housing for approval to dispose of the land to Little Coxwell Parish Council.

12. Faringdon Quarry

Cement lorries continue to use the Great Coxwell junction as a way to turn towards Oxford rather than go to Watchfield roundabout as they are required to do. Bethia noted the number plate of one such truck which carried out this manoeuvre twice in one day. Bethia to pass on the details to Glen who will contact the quarry.

Action: Bethia/Glen

13. CCTV

Nothing to report.

14. Parish Path Warden

No issues to report. Dave New noted that along the path from the church to Fernham Road part of Church House wall is in danger of collapse. This would fall into the property rather than onto the footpath and hence poses minimal risk to footpath users. Andy B will check the footpath over the next few weeks.

Action: Andy B

15. Sundry Items

15.1. S106 Infrastructure fund. There are potentially funds available from S106 monies previously allocated elsewhere in Faringdon but that cannot meet the February 2025 deadline. It was questioned whether we could use these funds for a play or games area in the playing field, even if we don't yet have the long term lease/buy finalised. It was noted that such a development also has ongoing insurance and maintenance costs. Glen to ask the Vale if the funds could be used for such play/games area.

Action: Glen

15.2. Anthony Symington and Dave New regularly clear out the drainage pipe and ditches which stop the flooding at the village entrance. They were thanked for their work and a letter will be sent to Anthony.

Action: Glen

15.3. Grass has been unable to grow through the matting in the corners of West Green as cars frequently drive over these areas. This has also caused the ground and matting to become very uneven and it could become a trip hazard. Dave suggested looking into different matting which is much deeper giving grass the opportunity to grow. Dave believes the village could install the new matting without need for outside contractors. Andy B to check with the Village Hall Committee if they would allow cars to park in their car park while the work was being undertaken.

Action: Dave/AB/All

The next meeting is:

- Monday 2nd December at 6.00pm in the Village Hall.