

**Minutes of the Little Coxwell Parish Council Meeting
Held in Little Coxwell Village Hall on Tuesday 12th October 2021**

1. Present: G Yarwood (Chairman), A Whiteford, Dave New (Councillors), C Weston (Clerk).
2. Apologies for absence were received from Parish Cllrs Fra Woodd & N J Mattingley, Cllr Elaine Ware (VWHDC), A Benford (PPW), Cllr Bethia Thomas (OCC)
3. Declarations of interest. None
4. The minutes of the meeting held on Tuesday 15th June 2021 were approved.
5. Matters arising from the minutes of the last meetings.

5.1. **Village Notice Board.** Glen researched options for repairing the existing notice board or buying a new one.

- a) A new notice board would cost several hundred pounds through purchasing online. This is the cost for a standard size which would not fit neatly in the existing space.
- b) A local carpenter quoted approx £300 + VAT to replace the front door and provide a new pin board
- c) Dave New offered to repair the existing notice board and charge only for materials used, i.e. no labour charge. Dave expects to have time over the autumn/winter to complete this work.

It was agreed to take Dave up on his offer.

5.2. **Footpath Gullies.** Dave New has completed the work previously agreed. Positive feedback has been received from people using the improved verge on Fernham Road as a footpath. There is also reduced flooding at the village entrance although this does still occur during heavy rainfall. Dave suggested the existing 6" pipe could be replaced by 9" to drain the water more quickly. It was decided to leave this extra work for now and reconsider next year after the new budget is set.

5.3. **Cement Trucks turning right onto A420.** Despite trucks not being allowed to turn right they are frequently seen to do so. Staff working at the quarry are helpful and ask that we report occurrences to them but due to the difficulty of taking photos while driving this has only been done once. Glen/Dave/Nick to discuss if we want to set aside a morning and monitor the truck movements.

Action: Glen/Dave/Nick

5.4. **Eagle Tavern as an ACV (Asset of Community Value).** It was agreed not to follow up on this. A significant effort would be required for little gain as the only benefit would be a small delay for any sale or change of use.

6. County & District Councillors' reports

District Council: The September DC monthly report was circulated in advance of the meeting. No items were brought up for discussion.

County Council: Bethia Thomas's report was circulated in advance of the meeting. It was noted the next FATAAC (Faringdon Area Traffic Advisory Committee) meeting will be held on 17th December. One of the councillors will attend if possible.

7. CCTV. Nothing to report.

8. Planning

8.1. The following applications have been completed and approved since the last meeting:

- a) Land at Gorse House – P21/V0681/FUL New self build dwelling.
- b) Baccarat – P21/V1433/HH Loft conversion with additional windows.
- c) Fir Tree Cottage – P21/V1652/HH Reconstruction of Boundary Wall and demolition of outbuilding

8.2. The following applications have been received and reviewed. The PC has not made any formal objections.

- a) Johann – P21/V0807/HH Extensions and second storey. *It is unclear if this has been approved. No decision is recorded on the register, no new documents listed but target decision date was May 2021*
- b) Wellington Farm, Kings Lane - P21/V1696/FUL Erection of Cattle Housing Unit

9. Finance

9.1. Internal Auditor. The current auditor has moved on to a new role and is no longer available to perform the role for us. A new auditor, Eleanor Greene, is available and willing to carry out the role for the same fee of £120. It was agreed to appoint Ms Greene.

9.2. Account Status. The Actual vs Budget YTD detail was distributed at the meeting.

- Total bank balance stands at £10,148. Note: £2,500 reserved for the Playing Field costs.
- Income since last meeting was £650 precept in September
- Expenditure since last meeting was in line with that agreed:
 - £120 Internal Audit Fee
 - £257.60 Annual Insurance Renewal
 - £35 ICO Data Protection Renewal
 - £102 Annual website hosting fee
 - £15 Website Domain Name renewal
 - £303.40 Footpath and gulley maintenance work (note this is less than expected)
- Income due before next meeting - Nil
- Expected expenditure before next meeting:
 - Nil

All costs and income are in line with the budget.

A cheque for £88.20 dated August 2021 for piping from RSW remains uncashed. *Post Meeting Note: Dave New followed this up and RSW banked all their cheques in the last few days so should see this through shortly.*

10. Annual Risk Review. The risk register was circulated in advance of the meeting. It was agreed that no changes are required and the current register is appropriate for the next year.

11. Annual Financial Procedures Review. The financial procedures document was circulated in advance of the meeting. It was agreed that no changes are required and the current procedures are appropriate for the next year.

12. Footpaths – nothing to report

13. Electric Vehicle Charging Points – nothing to report

14. Village Playing Field. On 28th September 2021 the District Council Property Team confirmed that the long term lease of the Playing Field has been approved and they are ready to instruct their legal team to draw up the lease. We were asked for details of the solicitor who will be acting for Little Coxwell Parish Council. The solicitor we used previously from Thrings no longer works for them and Thrings have twice not responded to emails. On 5th October we asked the District Council to instruct their legal team to draw up the draft contract while we sort out a solicitor. A subsequent communication was sent on 11th October to confirm the situation and requested a likely timescale for the draft so we can be ready when it comes available. Previous experience suggests the timescales could be lengthy so it may be inappropriate to instruct a new solicitor immediately. A reply is awaited. If no reply is received in 2 weeks Caroline will ask Elaine if she can help. (This item has been ongoing since 2014).

15. Any other business

15.1. Speeding. Following reports of two village cats being killed by speeding vehicles a Round Robin was sent out (the email is attached to these minutes). It isn't thought that any one person or vehicle is responsible for the speeding. No further action is being taken at this time.

16. Date of next meeting.

The next meeting will be on Tuesday 7th December at 6pm and held in the Village Hall.

Help Stop Speeding through the Village

LITTLE COXWELL ROUND ROBIN

Below is an extract from an email sent by a villager last week. Please help stop vehicles speeding through the village to avoid further sad events.

Good morning,

I feel the need to say something about the speed some people are going through the Village. Sadly, it is locals that are whizzing through, not just delivery drivers.

My cat was run over on Saturday & the person who hit him didn't have the decency to knock the door or help him!
He made it to our gate & died with us.

This could have been a child running out & or one of the many loose dogs around....please slow down & take care though the Village.