

**Minutes of the Little Coxwell Parish Council Annual Meeting  
Held in Little Coxwell Village Hall on Monday 4<sup>th</sup> December 2023**

1. Present: G Yarwood (Chairman), Fra Woodd, N J Mattingley, A Whiteford (Councillors), C Weston (Clerk), Cllr Viral Patel (VWHDC), Cllr Bethia Thomas (OCC), A Benford (PPW)
2. Apologies for absence were received from Dave New, Cllr Katherine Foxhall (VWHDC)
3. Declarations of interest. None
4. The minutes of the meeting held on Monday 25<sup>th</sup> September 2023 were approved.
5. Matters arising from the minutes of the last meeting.
  - 5.1. Village Entrance Gateway. The Little Coxwell village signs have been installed on the Fernham Road close to the 40mph limit. On-road markings for the start of the 40mph limit were requested but there are no funds available this financial year.
  - 5.2. Gate onto A420 from closed road. This has been chased and we are awaiting a timescale from OCC.

*Action: Caroline/Glen*
  - 5.3. Jubilee Tree Plaques. Andy has taken over this action and is obtaining an estimate for engraved brass plaques with Snob and Lock. It was suggested the initially proposed size of 350x200 may be larger than necessary and a slightly smaller plaque would fit better depending on the way they are mounted. Action Carried Forward.

*Action: Andy W*
  - 5.4. Holiday Barns Disruption. Glen to check again with Matthew that they have sent in a log of unreasonable noise issues so that environmental health can work on this case. Glen to also contact Tim and Jenny re noise logs and the complaint process. Note the Parish Council is not the lead but assisting Matthew Eyre-Brook and Sonia Spencer.

*Action: Glen*
  - 5.5. Replacement Village Map at entrance. Fra has obtained a recent map and will take this to Charlotte to get a quote for it to be weather proofed and placed near the entrance to the village where the road is widest. Action Carried Forward.

*Action: Fra*
  - 5.6. Risk Register. A revised risk register was circulated in advance of the meeting. The main revision being regards to GDPR and the management of email addresses for the Round Robin. The revised risk register was agreed.
  - 5.7. Car Park vegetation. A working party cut down most of the vegetation around the wall to the car park. It is considered adequate for now but need to keep a watch on the growth.
6. County & District Councillors reports.
  - 6.1. A420/FATAC. The next FATAC meeting will be held on Monday 11<sup>th</sup> December at 10am. Remote access to the meeting is available. Glen to ask Kath Townsend and Nicky Harris if they are available. Bethia is arranging for them to attend the FATAC meetings in place of Glen.

*Action: Glen*

There was a discussion about the traffic lights which are to be installed at the Great Coxwell junction. A parishioner has asked why OCC cannot go ahead and start the installation since S106 monies are already available. Bethia replied that there are

legal constraints in earlier documentation and also funds are required from all 3 developments along Coxwell Road. The installation will be triggered by the first occupation on the Steads Farm site.

## 7. Planning

7.1. The following applications have been completed since the last meeting:

7.1.1.P23/V1827/HH – The Villa solar panels – APPROVED

7.1.2.P23/V1968/LB – Jacinta replacement conservatory – APPROVED

7.2. The following applications are still in progress:

7.2.1.MW.0151/23 Wicklesham Quarry. Responses to this application were discussed at length and it was confirmed that all parties will be submitting objections. It is expected the planning application will go to Committee which will likely be in January.

## 8. Finance

8.1. Account Status. The Actual vs Budget YTD detail was distributed in advance of the meeting. Total bank balance stands at £10,075. Note: £2,500 reserved for the Playing Field costs.

- Income since last meeting
  - ◆ £172.36 VAT Refund
- Expenditure since last meeting was £699.82 incl VAT, in line with that agreed:
  - ◆ Netscan Website £18
  - ◆ New CCTV £469.20
  - ◆ Residual Coronation Payments £99.98
- Income due before next meeting - £650 Precept
- The following expenditure is expected before next meeting (excl VAT):
  - ◆ Replacement Bunting approx. £250
  - ◆ Tbd - CCTV Annual Service Charge £120
  - ◆ Replacement Village Map £tbd
  - ◆ Jubilee Tree Plaques £tbd
  - ◆ Marquees £tbd

All known and estimated costs above are approved.

8.2. Budget for 2024/25. The proposed budget and 3 year forecast was distributed in advance of the meeting. No changes were made and it was agreed to maintain the annual precept at the same level of £1,300.

The meeting closed and due to lack of time did not cover the remaining agenda items, however a short status/comment is included below.

- Village Playing Field – awaiting property review by VWHDC
- Faringdon Quarry – liaison meeting scheduled for Monday 11<sup>th</sup> December 2.30pm. Viral and Katherine to be included in this group.
- CCTV – new system installed and working OK. Do we need to pay annual maintenance contract from its due date or can we defer until it is 12 months old?
- Parish Path Warden Report – nothing to report
- Dog Poo Bin. Parishioners have asked if we can provide a dog poo bin.

Date of next meeting.

The next meeting is:

- Monday 11<sup>th</sup> March at 5.30pm in the Village Hall.