

**Minutes of the Little Coxwell Parish Council Annual Meeting
Held in Little Coxwell Village Hall on Monday 11th March 2024**

1. Present: G Yarwood (Chairman), Fra Woodd, N J Mattingley, Dave New, A Whiteford (Councillors), C Weston (Clerk), Cllr Viral Patel (VWHDC), Cllr Bethia Thomas (OCC), A Benford (PPW)
2. Apologies for absence were received from Cllr Katherine Foxhall (VWHDC)
3. Declarations of interest. None
4. The minutes of the meeting held on Monday 4th December 2023 were approved.
5. Matters arising from the minutes of the last meeting.
 - 5.1. Gate onto A420 from closed road. We understand the gate has been ordered and we are awaiting a timescale from OCC.
 - 5.2. Jubilee Tree Plaques. Andy has followed this up. It was agreed to go with a 6" x 4" brass plaque costing approx. £30 each making the total plaque cost around £150. Dave New can mount these on wood and position by each of the trees/plants. The white roses planted for Queen Elizabeth diamond Jubilee in 2012 are not in the best of condition and may need to be replaced/repositioned. Action Carried Forward.

Action: Andy W
 - 5.3. Holiday Barns Disruption. Note, this is not a Parish Council led activity. Glen updated the meeting reporting that impact statements have been submitted to the District Council by those living closest to the barns.
 - 5.4. Replacement Village Map at entrance. Fra to pass the new map to Glen who will contact Charlotte re getting it laminated and weather proofed. Action Carried Forward.

Action: Fra/Glen
 - 5.5. Litter Bin. The District Council has agreed to provide a litter bin/dog waste bin which will be positioned on the verge at the end of the lane to the allotments. We are now awaiting the installation.
 - 5.6. Bunting. Although the cost of this was approved in May 2023, to be split 50/50 with the Village Hall, it has not yet been purchased as there has been no requirement for it. Costs are now significantly higher with an estimate of around £1,400 for the 500m. Andy will continue to investigate costs for a cheaper option. The Village Hall Committee has asked if the Parish Council could fund a new Marquee rather than the bunting as the requirement is deemed more urgent. Dave New suggested the cost could be in the order of £500. Bethia offered to check if there are funds still available in her Councillor Priority Fund as these could be used for a Marquee.

Action: Bethia/Andy
6. County & District Councillors reports. The latest reports were circulated in advance of the meeting.
 - 6.1. A420/FATAC.

The **pedestrian refuge** on the A420 at the end of Fernham Road is on the list for installation 2024/25 with the design currently underway. The council will also be reviewing the speed limit on this stretch of road in 2024/25 following our suggestion to reduce it to 50mph to improve safety at the pedestrian refuge. Glen noted that the double white lines leading towards this junction from Faringdon do not start until

after the hill and the bend. Bethia to follow up with Highways if this no overtaking zone can be lengthened.

Action: Bethia

The **diversion route** when our part of the A420 is closed takes all traffic through Longcot, Fernham etc. This is not a suitable route for large trucks. FATAAC asked Highways if they could route large trucks differently to avoid these small villages.

Potholes. The condition of the A420 between Watchfield roundabout and here has been very poor recently. Bethia reported some potholes were fixed today (11th March) but others remain. The usual mechanism to report potholes is on FixMyStreet and any member of the public can do this. The council like to have photos of the potholes attached to the report, however if the speed limit on the stretch of road is 40mph or over photos are not required.

Traffic Lights at Great Coxwell junction. The Steads Farm appeal has gone through so this frees up the funds for the traffic lights however there is no timescale available.

7. Planning

7.1. No applications have been completed since the last meeting:

7.2. The following applications are still in progress:

7.2.1.MW.0151/23 Wicklesham Quarry. The applicant has reviewed the comments made and is in the process of revising the submission. This will include reducing the height and revising traffic measures. Once all amended documents are submitted we will be contacted. It is unclear whether the revised application will be managed by County or District Councils. Responsibility would normally revert to District in June however this may not happen.

7.3. Local Plan. Viral and Kathryn have submitted comments on the Local Plan. Glen requested a copy of their comments which Viral will forward.

Action: Viral

8. Finance

8.1. Account Status. The Actual vs Budget YTD detail was distributed in advance of the meeting. Total bank balance stands at £10,090. Note: £2,500 reserved for the Playing Field costs.

- Income since last meeting- £15 Interest
- Expenditure since last meeting - Nil. The annual CCTV service has been delayed to October due to the system replacement last year.
- Income due before next meeting - £650 Precept
- The following expenditure is expected before next meeting (excl VAT):
 - ◆ CPRE membership - £36
 - ◆ Internal Audit Fee - £130
 - ◆ Replacement Village Map £tbd
 - ◆ Jubilee Tree Plaques £150 plus wood for backboard and stakes
 - ◆ Marquee/Bunting £tbd

All known and estimated costs above are approved.

9. Playing Field

The timescales given in November 2023 by the District Council Property team are that the property review should be sufficiently advanced around now for them to advise what longer term lease is possible. Viral chased this up and the team have promised to get back to us by the end of March.

10. Faringdon Quarry

The liaison group met in December and had a tour of the quarry site.

11. CCTV

Nothing to report.

12. Parish Path Warden

Nothing to report.

13. Sundry Items

13.1. The entrance to the Village Hall Car Park is extremely muddy following all the wet weather. It was agreed no action would be taken at this time.

13.2. The Electoral Commission is reviewing boundaries for County Council areas. It is possible Little Coxwell will move from Faringdon into the Shrivenham and Watchfield ward. The District Council boundary review is also underway. Viral will send information once available.

Date of next meeting.

The next meeting is:

- Monday 3rd June at 6.00pm in the Village Hall.