

**Minutes of a Meeting of Little Coxwell Parish Council  
Held by video conference on Wednesday 13<sup>th</sup> May 2020**

1. Present: G Yarwood (Chairman), F Woodd , N J Mattingley, A Whiteford (Councillors), C Weston (Clerk),
2. Apologies for absence were received from Dave New, A Benford (PPW) , Cllr Judith Heathcoat (OCC), Cllr Simon Howell (VWHDC) and Cllr Elaine Ware (VWHDC)
3. Declarations of interest. None
4. The minutes of the meeting held on Wednesday 1<sup>st</sup> April 2020 were approved.
5. Matters arising from the minutes of the last meeting:
  - 5.1. Thanks to Dave New for clearing the fallen trees from the Village Hall Car Park.
  - 5.2. The footpath sign by the Church notice board has been straightened and vegetation cleared from around it.
  - 5.3. No responses were received for the Fix My Street Super user role following a request on the Round Robin. This will be kept on the agenda for action once the training will have resumed following the Covid-19 lockdown.
  - 5.4. Village Notice Board. Glen and Dave will look at how to repair/replace this.

*Action: Glen*
6. County & District Councillors' reports  
Judith Heathcoat's report was circulated in advance of the meeting. No additional points were raised.
7. CCTV. Nothing to Report
8. Planning
  - 8.1. Faringdon Quarry Concrete Batching Plant. Discharge of conditions relating to Screening and Planting Scheme, and Dust Monitoring and Mitigation. The deadline for submitting comments was missed by a couple of days but Glen emailed Emma comments directly which she agreed to accept. The comment was "The Parish Council is concerned how a plan made 7 years ago before the concrete batching plant was considered can be sufficient and up to date"
  - 8.2. Gorse Farm – P19/V0977/FUL. This new house planning application is for a red brick building. There is only one other red brick house in the entire village which is Victorian red bricks. The council feel that the house should be stone built to be in keeping with the other surrounding properties especially as the house will be visible from the road. There was a similar situation with the rebuild of Glenmorag where the original planning application was for red brick but this was rejected for a more sympathetic stone building. The entrance to the new and existing properties is on a bend. It has been noted that the plans state the entrance will be widened which may mitigate the risk and increase visibility.

*Action: Glen/Caroline*
  - 8.3. Rogers Concrete – residential and business space P20/V0855/). This new development is adjacent to a footpath leading up to the A420 which is already a popular place to cross the dangerous road. A request to consider a safe haven on the A420 for pedestrians crossing will be submitted.

*Action: Glen/Caroline*

## 9. Finance

- 9.1. Statement of Accounts and draft AGAR forms were circulated in advance of the meeting.
- Total bank balance stands at £10,723. Note: £872 is reserved for footpath related cost and £2,500 reserved for the Playing Field costs.
  - It was noted that spend to date on the Playing Field purchase/lease is £2,934. This has all been on solicitor fees since 2014. All reporting on this project will now include this total spend. The 'variances' description in the annual audit papers will be updated to include this too.
  - Income since last meeting was £650 precept
  - Expenditure since last meeting was in line with that agreed:
    - £118 Annual Audit Fee for 19/20
  - No income due before next meeting
  - Expected expenditure before next meeting:
    - £260 annual insurance renewal
    - £35 ICO Data Protection
    - Further footpath costs, e.g strimmer, matting, sprayer, pipe and other material for gullies
  - Above expenditure pre-approved. All costs and income are in line with the budget.
- 9.2. The Certificate of Exemption will be signed and submitted
- 9.3. The AGAR Annual Governance Statement was approved
- 9.4. The AGAR Accounting Statement was approved
- 9.5. The various forms will be given to Glen for signature and return to Caroline for submission and publication. The Certificate of Exemption will be forwarded to the Auditors.

*Action: Glen/Caroline*

## 10. Footpaths – Nothing to Report

## 11. Playing Field Purchase

The Parish Council is still waiting to hear from VWHDC and no contact has been made.

## 12. Any other business

- 12.1. Village Pond Restoration and Maintenance. Awaiting update from Dave if a date to start work has been agreed with Anthony Symington.

*Action: Dave New*

- 12.2. Village Sign. Nothing to report.

- 12.3. Electric Vehicle Charging Point. Andy has been looking into this but finding it hard to work out what permissions are needed and from whom. It was suggested Andy contact Judith Heathcoat. Installation of a typical domestic charging point, taking about 12 hours to charge, costs approx £700. A rapid charger, such as the ones at Tesco, taking 20 mins to reach 80% charge levels cost around £35K. A charger taking 1-2 hours would cost around £5K. There may be grants available to help towards overall costs.

*Action: Andy W*

- 12.4. Tree Lopping. Glen notified the council that an application is being submitted by a tree surgeon to carry out works on trees close to the boundary of Pond House, Jacinta and Pound Cottage. As owner of Pound Cottage he declares an interest for when this application is received.

## 13. Next Meeting

Wednesday 6<sup>th</sup> August at 6pm. Meeting or video link to be decided later.